

USING AND MANAGING YOUR PRIVATE STUDY



As you enter the Sixth Form, it will be the first time in your school career that you will not have timetabled lessons for the whole of the school day. Private study is an essential part of the Sixth Form provision and should be managed effectively.

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An average student may have up to 10 non-contact periods over a two week period; this equates to two full school days. It is therefore important to use this non-contact time wisely.

You need to develop the study skills required for success in the Sixth Form, university and the workplace, as quickly as possible.

For the first two terms in the Sixth Form, you will be required to spend all of your time engaged in private study, either in the Study Centre, Library or one of the free rooms available. You will use this time to complete set tasks, consolidate your learning and carry out vital background reading and research.

Students who have demonstrated a strong capacity for independent learning in the first two terms of AS study may apply for a 'Study Contract'. This is in recognition of a growing maturity and ability to take responsibility for your own learning. The Study Contract must be signed by parents, subject staff, mentors and a member of the Sixth Form Leadership Team before it is issued. You will still be required to attend all designated assemblies and appointments made by your mentor.



The Study Contract can be terminated for anyone who requires increased supervision or support to monitor their academic performance. When this happens, parents/guardians will be notified and a new Study Contract will need to be signed, should it be re-issued.

Using the Study Centre and Library

Behaviour

The Study Centre and Library are learning environments, places to support and maximise your learning. It is essential that you arrive willing to work and show respect to other learners, by working individually and in silence. There are other rooms around school which are available for working together in quiet group study.

Computers and Printing

There are a significant number of networked computers available in the Study Centre, Library and Common Room. You can use your printer credits at any of the printers, but remember colour photocopies/print will use up more credits than black and white.

Mobile Phones

To prevent disruption and disturbance of others, you must not text, answer or make calls whilst in the Study Centre or Library.



Food and Drink

In order to keep the facilities in the best condition for all, you are not allowed to eat or drink in the Study Centre or Library. Only bottled water is allowed, and should not be placed near any computers.

Study Centre and Library Opening Hours

Study Centre Opening Times	
Monday	08:00 am—5:30 pm
Tuesday	08:00 am—5:30 pm
Wednesday	08:00 am—5:30 pm
Thursday	08:00 am—5:30 pm
Friday	08:00 am—5:30 pm

Library Opening Times	
Monday	08:15 am—5:00 pm
Tuesday	08:15 am—5:00 pm
Wednesday	08:15 am—5:00 pm
Thursday	08:15 am—5:00 pm
Friday	08:15 am—5:00 pm

