

## Introduction

Our Home-School Partnership is really important to us. As parents, you are very much part of our school's community, and our relationship with you is essential to providing a strong education for our students.

This Guide is intended to be a handy reference for you, and we trust that it is easily navigable. If you cannot find the information you require, please do let us know.

## Contacting staff

Our platform for communication is **Edulink** - an app that works on PC, Smartphone or Tablet. Your child's form tutor is the first point of contact and can be contacted through Edulink. If they cannot answer your query, they will be able to put you in touch with the most appropriate person to answer your query. Other important Edulink advantages:

- To report an absence, use the '**Absence Reporting**' icon
- To contact your child's form tutor, send a message via the Edulink app
- To contact a subject teacher, send a message via the Edulink app

If you haven't yet installed Edulink:

- a) search for EdulinkOne from the Apple Store or Google Play Store and install the app to one or more mobile devices, or
- b) access the same information through <https://www.edulinkone.com/>

To contact our independent Careers Advisor, Mrs Castle, e-mail: [gcastle@bishopstopford.com](mailto:gcastle@bishopstopford.com)

For information about school transport, uniform or parent payments, visit the school website, [here](#)

## Safeguarding

- [Safeguarding Policy](#)
- **Designated Safeguarding Lead:** Mrs Smith ([csmith@bishopstopford.com](mailto:csmith@bishopstopford.com))
- **Deputy Designated Safeguarding Lead:** Mrs Bates ([jbates@bishopstopford.com](mailto:jbates@bishopstopford.com))
- You can also email [safeguarding@bishopstopford.com](mailto:safeguarding@bishopstopford.com)
- If you have an immediate safeguarding concern and school is closed, call the Multi Agency Safeguarding Hub (MASH) on 0300 1267000 or 01604 626938

## Calendar

- [Term Dates](#)
- Our school calendar can be viewed [here](#)

## Curriculum

- [Curriculum Booklets](#) detail what will be studied each year in each subject and also provide details about homework expectations.
- Homework is set on the **Edulink** app. Both you and your child/ren are able to view this.
- Behaviour expectations and policies relating to student safety can be viewed [here](#)
- General school policies can be found [here](#)

## Homework

Homework will often be set via one of the following platforms. These are also excellent for revision:

[www.gcsepod.com](http://www.gcsepod.com)

[www.samlearning.com](http://www.samlearning.com)

[www.kerboodle.com](http://www.kerboodle.com)

[www.senecalearning.com](http://www.senecalearning.com)

[www.mathswatch.co.uk](http://www.mathswatch.co.uk)



## Home-School Partnership

Effective and timely communication between us is crucial to support students to succeed and be happy. School reports will be issued twice each school year and there will be a Progress Review evening where you will have the opportunity to make appointments to speak to subject staff. Progress Review appointments are available 4.30 – 7.30pm.

To ensure effective communication, we will:

- Provide access to your child's timetable, their school reports, a record of achievement and behaviour points they have been awarded, their attendance as well as links to a range of useful outside agencies via **EduLink**
- Respond to parental communication within 3 working days (please note: staff are not expected to respond after 5pm, on days off if they work part-time, at the weekend or during holidays)
- Provide 2 reports in each school year
- Provide weekly notices and information via the School Newsletter
- Provide termly updates via our Headteacher End of Term letter
- Provide a regular parent forum

Please see below for a summary of key events for each year group:

	Event	Date	Venue
Year 7	Parent Event: Govilon Parents' Information Evening	12 Sep 23	In school
	Report issued	15 Dec 23	-
	Report issued	3 May 24	-
	Progress Review Evening	8 May 24	Online
	Year 7 Transition Coffee Morning	TBC	In school
Year 8	Report issued	26 Jan	-
	Progress Review Evening	6 Feb	Online
	Report issued	7 Jun	-
	Isles of Scilly Information Evening (Final Details)	9 May	In school
Year 9	Report issued	19 Jan	-
	Progress Review & Options Event	24 Jan	In school
	Report issued	12 Jul	-
Year 10	Parent Event: Supporting Your Year 10 Child	31 Aug 23	In school
	Report issued	22 Mar 24	-
	Mock Exams	22 Apr – 1 May 24	In school
	Report issued	14 Jun 24	-
	Progress Review Evening - <b>Online</b>	18 Jun 24	Online
Year 11	Mock Examinations	6 – 15 Dec	In school
	Report issued	2 Feb	-
	Post-16 Evening	TBC	In school
Sixth Form	Parent Event: Year 12 Information Evening	13 Sept	In school
	Year 13 Mocks Exams	1 – 15 Feb	In school
	Year 12 Report issued	8 Mar	-
	Year 12 Progress Review Evening	14 Mar	Online
	Year 13 Report issued	15 Mar	-
	Year 12 Report issued	17 Jul	-



## Other Onsite Events

Celebration of Achievement (For students who sat GCSEs and A levels last summer)	18 Dec
Year 11 into 12 Open Afternoons	15 – 19 Jan
Spring Concert	27 Mar
School Walk	5 Jul
Drama Showcase	10 Jul
Celebration of the Arts Evening	11 Jul
Parent Forum	Date TBC

**Praying Parents** – these community gatherings happen in the School Chapel on the dates listed below. All parents are welcome to attend and, should you like to find out more information please contact Victoria Hutchinson, school chaplain on: [VHutchinson@bishopstopford.com](mailto:VHutchinson@bishopstopford.com)

**Daytime (2 – 3:15pm):** 18 Sept, 16 Oct, 18 Dec, 15 Jan, 15 April, 20 May, 1 July

**Evening (7-8pm):** 20 Nov, 18 March, 17 June

### Further information:

- a) For revision tips and advice click [here](#)
- b) For advice about university and apprenticeships: [www.ucas.com](http://www.ucas.com)
- c) Right of Withdrawal

Parents have the right to withdraw their children from all or part of RE and/or Collective Worship. They may also withdraw their children from some or all of Sex Education delivered as part of statutory Relationships and Sex Education. (Parents do not need to give reasons for their request.) Parents do not have the right to withdraw their children from any other curriculum subjects even when they cover aspects of religion, belief or biological aspects of sex as required by the Science curriculum.

If a child is withdrawn for any of the above reasons, the school is still responsible for the supervision of the child. However, this should not incur extra cost to the school. (For example, it is usual for the child to be supervised in a library or with another class of pupils.) The school is not responsible for providing alternative provision, an alternative curriculum or extra work. (For example, a parent cannot ask for extra English or Maths work to be given to their child). No extra marking should take place as a result of withdrawal.

