

CONSENT FORM – STUDENT PERSONAL DATA

During a student's time at Bishop Stopford School, we will gather information about them which we will use for various purposes. A Privacy Notice has been provided to you, explaining the use of this information. It is also available on our website.

There are some things we cannot do with a student's data unless you tell us we can. We have set these out in the tables below. Please read this form carefully and decide with your child on the appropriate options for you.

If you are not happy for us to do any of the things in the tables attached, then this will not affect your child in any way. You are completely free to refuse to provide your consent, and would not be asked to provide reasons, should you choose to do so. However, we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and take appropriate steps where necessary.

Photographs and Videos

Photographs and videos are used for several purposes in schools (e.g. teaching and learning, security, celebrating student success, and staff training). Images which the school holds are stored securely and are only used in line with consent. Where there are opportunities to share successes with the public in the media about student success, and school events, this again will be in line with consent. (When images have been submitted to or taken by the media, they may be exempt from some data protection obligations and individual rights.)

Celebrating Your Achievements and Promoting the School

As a School, we are very proud of the achievements of our students, and we want to be able to celebrate these achievements within the school and with others (e.g. in sports, the arts, etc.). We may also want to report on significant events which involve our students, such as visits from dignitaries.

We also need to promote the school for a variety of reasons. This includes providing information about the school for prospective parents and students, as well as potential staff.

Please tick the appropriate boxes	Student Consent		Parent Consent	
	Yes	No	Yes	No
I am happy for the school to use: <ul style="list-style-type: none"> • Photographs • Videos • Name, class or year group 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am happy for my information to be used: <ul style="list-style-type: none"> • On internal screens/notice boards, which may be viewed by visitors, and the school's intranet. • On the school's website and/or the school's social media sites (e.g., PE fixtures, music events) • In news media – newspapers, websites and/or television • In marketing literature (e.g. prospectus, open evening presentations, school publications) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Paying for Meals/Drinks and Using the Library

The school uses a fingerprint recognition system for paying for meals/drinks and using the library. The system works by using an image of the fingerprint to create a mathematical algorithm and then deletes the fingerprint. Only the numbers remain, and these cannot be re-interpreted back into a fingerprint image. This data is stored on a secure school server.

You must read the Protection of Biometric Information Policy on the school's website before completing the consent below. The processing relates to biometric data which requires special protections and explicit, informed consent.

Please note that if parental consent is withheld the student **may not** override that position. The obligation to obtain parental consent for the processing of biometric information of children under the age of 18 is imposed by section 26 of the Protection of Freedoms Act 2012, not the data protection legislation.

However, if the parent consents and the student objects, the student's position will take precedence and alternative access to these services will be provided.

	Student		Parent	
I consent to my child's fingerprint to be held by the school to pay for meals/drinks and for using the Library.		No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

You may change your mind about any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at: Mr

Arthur Harwood, Internal Data Protection Lead, Bishop Stopford School, Kettering, Northants, NN15 6BJ

Consent will otherwise continue until you your child leaves the School.

Student Name: _____

Parent Name: _____

Student Form: _____

Student Signature: _____

Patent Signature: _____

Date: _____

Date: _____

Please note that in accordance with the EU General Data Protection Regulations (GDPR), from the age of 12, a child is considered mature and able enough to understand the consent given. We have included both the student and parent for consent for use of images for this reason. However, if the student and parent consent differ, the student consent will take precedent in years 8 – 11 and the parent consent will take precedent in year 7.